



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority

# **MEMBERSHIP OF THE AUTHORITY, APPOINTMENTS TO COMMITTEES AND BOARDS AND DATES OF FUTURE MEETINGS**

Report of the Clerk and Monitoring Officer

**Date:** 3 June 2016

**Purpose of Report:**

To confirm membership of the Authority following the Annual Meetings of the County and City Councils, to confirm the committee structure, to request nominations to committees and boards and to confirm dates of meetings. It also seeks to appoint Chairs of committees from those appointed to serve on them.

## **CONTACT OFFICER**

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## **1. BACKGROUND**

The Authority has continued to deliver its wider community safety agenda through the established committee structure. At the Annual General Meeting the Authority is required to resolve what committees shall be appointed and the number of voting members. In accordance with the previously established practice it is also recommended that the chairs of major committees be appointed at the Annual General Meeting in order to ensure continuity of business.

## **2. REPORT**

2.1 The City Council has appointed the following members:-

Councillor L Ali  
Councillor E Campbell  
Councillor B Grocock  
Councillor P Ifediora  
Councillor D Liversidge  
Councillor M Wood

2.2 The County Council has appointed the following members:-

Councillor J Allin  
Councillor C Barnfather  
Councillor J Clarke  
Councillor S Fielding  
Councillor R Jackson  
Councillor M Payne  
Councillor M Pringle  
Councillor D Pulk  
Councillor K Rigby  
Councillor G Wheeler  
Councillor E Yates  
Councillor J Zadrozny

### **2.3 Committee Structure**

At the 2014 AGM it was resolved to subsume the work of the Performance Monitoring Committee into the Policy and Strategy Committee and to amend the terms of reference of the Policy and Strategy Committee to reflect the alteration. That change resulted in a reduction in the number of overall seats available but, following the 2015 City Council elections, enabled each committee to have a membership of 6 in order to meet the political balance requirements and provide a better overall fit.

## 2.4 Committee Membership

2.4.1 The Authority is asked to appoint members to the Committees set out in the table below in accordance with the political balance rules and, from those appointments, to appoint the chair of the Human Resources, Community Safety and Finance and Resources Committees. The Chair of the Authority will act as Chair of the Policy and Strategy and Appointments Committees. The chair of the Personnel Committee will be appointed at each meeting.

2.4.2 Following the changes to the Standards Regime the Authority resolved to address any issues that would have previously been dealt with in that forum through the Policy and Strategy Committee. Since that change was made there have been no Standards issues to address. A further report will be presented to the Policy and Strategy Committee at an appropriate point to further examine the future of Standards issues.

2.4.3 In addition to the committee appointments, the Authority is asked to appoint members to the Strategic Equalities Board on the basis of 4 Labour Group places, 1 Conservative Group place, 1 Liberal Democrat Group place and 1 Independent Group place.

<b>Committee (total places)</b>	<b>Labour Group places</b>	<b>Conservative Group places</b>	<b>Liberal Democrat Group places</b>	<b>Independent Group places</b>
<u>Policy and Strategy Committee</u> (6) – to include the Chair of the Fire and Rescue Authority plus 5 other members	4	2		
<u>Human Resources Committee</u> (6)	4	1		1
<u>Community Safety Committee</u> (6)	4	1	1	
<u>Finance and Resources Committee</u> (6)	4	2		
<u>Personnel Committee</u> (6) – to include 1 member from the HR Committee.	4	1		1
<u>Appointments Committee</u> (6) - to include Chair and Vice Chair of the Authority	4	1	1	

## **2.5 Dates of Future Meetings**

The proposed schedule for full Fire and Rescue Authority and Committee meetings is as follows:-

### **2.5.1**

#### **Nottinghamshire and City of Nottingham Fire and Rescue Authority (10.30 am)**

23 September 2016

16 December 2016

24 February 2017

9 June 2017 AGM

Facilities will be made available for all Groups to hold pre meetings at 9.45am prior to full Authority meetings.

### **2.5.2**

#### **Policy and Strategy Committee (10.00 am)**

8 July 2016

11 November 2016

3 February 2017

28 April 2017

### **2.5.3**

#### **Human Resources Committee (10.00 am)**

1 July 2016

4 November 2016

27 January 2017

21 April 2017

### **2.5.4**

#### **Community Safety Committee (10.00 am)**

17 June 2016

7 October 2016

13 January 2017

24 March 2017

## 2.5.5

### **Finance and Resources Committee (10.00 am)**

24 June 2016

14 October 2016

20 January 2017

31 March 2017

2.5.6 The Personnel Committee will meet as required.

2.5.7 The Appointments Committee will meet as required.

2.5.8 The Strategic Equalities Board will meet at the rising of each full Fire Authority meeting excluding the AGM.

## **3. FINANCIAL IMPLICATIONS**

3.1 The City Council provides the Clerk and Monitoring Officer for all meetings of the Fire and Rescue Authority, Policy and Strategy Committee and Personnel Committee. It also provides for a Constitutional Services Officer to be present for all committee meetings identified in 2.5 above, for which agendas and minutes will be circulated by the Clerk. For 2016/17 the cost to Nottinghamshire and City of Nottingham Fire and Rescue Authority for these services will be £40,000 plus VAT. Any additional services and printing costs will be recharged separately.

3.2 An independent remuneration panel established the allowances to be paid to Fire and Rescue Authority Members and this also provided for these to be up rated annually in accordance with Local Government pay awards. The payment of Members' Allowances under the Scheme was re-approved by the Authority at its meeting on 26 February 2016. A further independent remuneration panel is currently reviewing the allowances scheme and a report will be brought forward in due course once its deliberations have been completed.

## **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

There are no human resources or learning and development implications arising from this report other than those that relate to member development and training.

## **5. EQUALITY IMPACT ASSESSMENT**

There are no specific equality issues arising from this report.

## **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

## **7. RISK MANAGEMENT IMPLICATIONS**

Failure to agree committee membership and to set dates and times for meetings may lead to a failure of the governance arrangements.

## **8. RECOMMENDATIONS**

It is recommended that:-

- 8.1 appointments to the Fire and Rescue Authority be noted;
- 8.2 the committee structure be approved;
- 8.3 appointments to committees and appointments of committee chairs be made and dates of meetings be approved;
- 8.4 appointments be made to the Strategic Equalities Board;

## **9. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

**Malcolm R Townroe, Solicitor  
CLERK AND MONITORING OFFICER TO THE AUTHORITY**